

PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES
City Hall
4:00 PM March 1st, 2023

CALL TO ORDER: The meeting was called to order at 4:07 pm, by Denise Jeska.

1. ROLL CALL

MEMBERS PRESENT:

Denise Jeska-Chair Disabled Community
Mike Fuller-Vice Chair General Public.
John Bruning-NICT
Brant Souvenir-General Public
David Passaro-Bicycling Community
Mike Light-Landscape Architect
Mike Wood-North Idaho College
Henry DePew-Student Representative

MEMBERS ABSENT:

Amy Evans, City Council Liaison
Tom Morgan-Bicycling Community
Greyson Storey-Alternate Student Representative

STAFF PRESENT:

Monte McCully, Staff Liaison
Mike Kempton, Parks and Recreation
Tyler Long, Parks and Recreation

PUBLIC ATTENDING:

Bill Irvine

Eight members present resulting in a quorum.

2. CONFLICTS OF INTEREST

None.

3. APPROVAL OF LAST MONTH'S MINUTES – Action Item

Mike Light made a motion to approve the January 4th, 2022, minutes, John Brunning seconded the motion, there being no further discussion and all being in favor, motion passed.

4. PUBLIC COMMENTS

None

5. STAFF REPORT

Monte McCully introduced Tyler Long as a new member of the Parks and Recreation Department's team and explained his role in maintaining trails and natural areas. He added that both Tyler and himself had recently attended the Four C's Committee meeting and that in addition to snow removal he has been working on the bid packet for the Prairie trail extension. Mike Kempton added that the construction is underway on the docks at the Harbor Center.

6. ACTION ITEMS

- Membership application, Bill Irving

Monte explained the process for appointing a new member to the committee. Bill briefly spoke about his background and interest in becoming a member. Bill related that he would like to work towards promoting non-motorized transportation and explained that he had experience writing grants and making public presentations. Bill excused himself so that the committee could discuss his application. After addressing concerns that the committee maintain an opening for a member of the education community, the committee voted to recommend Bill Irving's appointment. The committee also discussed revisiting the attendance policy for members.

7. DISCUSSION ITEMS

- Sidewalk Mapping

Monte updated the committee on the progress made in mapping the city's sidewalks. He explained that he has not been able to make field notes regarding conditions due to the weather, but that all of the city's sidewalks have been mapped using mapping programs. Dave Passaro inquired about the status of the planned presentation to City Council. Monte suggested that this will be rescheduled to April due to other priorities.

- Critical Corridors for Sidewalks

Mike Fuller shared that he had recently attended a KCAT (Kootenai County Area Transportation) meeting and that they had an interest in coordinating the placement of transit shelters with the committee's identified critical corridors. Monte suggested that the committee look at transit shelters installed by nearby cities.

- Bike to Work Week

David Passaro updated the committee on plans for this years Bike to Work Week. He shared that an artist affiliated with Emerge has committed to creating artwork for posters pro bono and that plans have been made to kick off the event with a pancake breakfast on Monday, May 15th and that the main event will be on Friday, May 19th with rides planned for the rest of the week. Monte added that the City Council is scheduled to issue a proclamation designating Bike to Work Week at the March 21st council meeting.

- City Engineering Projects

Monte informed the committee that he would email the members a list of upcoming projects when he receives it.

8. SUB-COMMITTEE REPORTS – Information Items

- Awareness/Advocacy/Education:
No update. Sub-committee members shared that they were focusing their efforts Bike to Work Week.
- Infrastructure:
Mike Fuller shared that the sub-committee had not met, but has been in contact with business owners who support the installation of a RFB at Mullan and CDA Lake Drive about writing letters of support. He also spoke about progress on the trail being constructed on the east side of State Road 41 as part of the widening project for this roadway.
- Bike and Walk Week:
The update was shared during the discussion items.
- Bikeways:
Mike Light reported that the next opportunity to apply for a higher Bike or Walk friendly status will be this fall. He shared that obtainable actions that could/should be taken to increase the bike friendly score includes designating additional bicycle boulevards and starting a pilot project to create separated bike lanes as well as identifying bike friendly businesses.

9. ROUND TABLE – Information Items:

Mike Light asked about the city's design review process for developers regarding sidewalks and trails. Monte discussed his role on the Design Review Team and shared information related to sidewalks and trails in the Coeur Terre project. John let the committee know that the Centennial Trail Foundation is expecting the first draft of the economic impact study soon and that the long-awaited project to light the Spokane River bridge at Stateline has been completed. He also informed the committee about a proposed bill in the Idaho state legislator that would prohibit the use of transportation funding for anything other than roadways. Dave suggested that the committee look into incorporating a bicycle maintenance class as part of Bike to Work Week. Mike Wood suggested that the committee add a discussion item for next months agenda regarding committee members attendance requirements. Mike Fuller reminded the committee that the Tubbs Hill Foundation is planning monthly guided walks on and around Tubbs Hill and that they plan on using Earth Day on April 22nd to kick off this project.

10. NEXT MEETING:

Wednesday, April 5th, 4:00 PM, City Hall Conference Room 6.

Mike Fuller made a motion to adjourn the meeting and John Brunning seconded the motion, there being no further discussion and all being in favor, the meeting adjourned at 5:25 pm.